



**JOB DESCRIPTION
PRODUCTION ASSOCIATE
PARACHUTE ASSEMBLY
MILLS MANUFACTURING CORPORATION**

PRIMARY ACCOUNTABILITY:

Responsible for completion of production duties to for parachutes and/or parachute components.

SPECIFIC RESPONSIBILITIES:

Operate production equipment to create items by approved work instructions and manufacturing processes successfully meeting departmental safety, production and quality goals.

Produce finished products per job to specifications. Those would include but are not limited to:

- Sewing Operations
- Hand stitching
- Cut Mark and Assembly
- Inspection
- Stamping
- Repairs

All operations are to be completed with adherence to established quality standards

Maintain housekeeping and maintenance of machines.

Good worker relations and adherence to company policies and goals.

Able to work in a team environment.

Embraces Mills Vision and Values and actively practices.

Other duties in same or other departments as assigned.

REPORTING RELATIONSHIPS:

This position reports to a Departmental Supervisor as assigned.

POSITION REQUIREMENTS:

Knowledge of sewing operations helpful but not required. On the job training provided. Minimal lifting, but will move lightweight materials. Must be able to read a ruler. Must be able to independently lift up to 35 pounds.